

Problem Solving: Moving Dual Enrollment Online

Webinar 08.13.20

CLP

Career
Ladders
Project

Meg Chil-Gevorkyan, Glendale Community College
Rio Medina, Long Beach City College
Career Ladders Project Team

The CLP Team



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About CLP

Career Ladders Project promotes equity-minded community college redesign.

We collaborate with colleges and their partners to discover, develop, and disseminate effective practices. Our policy work, research, and direct efforts with colleges lead to system change—and enable more students to attain certificates, degrees, transfers, and career advancement.

Agenda

- Welcome & Updates
- Poll
- Glendale College & Questions
- Long Beach City College & Questions
- New Resource
- Survey





Updates

- Past webinars
- Moving to an Electronic Form
- CCCCO Updates
- CVC-OEI
- Making the Switch



Chat

- GLENDALE how do you
- LONG BEACH why is the ...
- TECH I need ...

Glendale Community College



Meg Chil-Gevorkyan

Program Manager Student
Outreach Services

Dual Enrollment and Onboarding Students

- Onboarding: Outreach, Welcome Center and Dual Enrollment
- [Virtual Welcome Center](#)
- [iDualHub](#)
- Dual Enrollment Family Night
- Dual and Equity Collaboration

Glendale iDualHub Website

STUDENTS » Student Services » SOS - Outreach » High School Students »

iDualHUB

Join us in iDual Hub to meet with Martha Cuevas, dual enrollment counselor. Learn about how to enroll, student support services and how to be successful in a college class! Every Wednesday 2:30-3:30 pm

iDual Hub (ZOOM)

Virtual GCC Welcome Center Monday through Thursday
10 a.m.-4 p.m.
Friday
10 a.m.-1 p.m.

VIRTUAL WELCOME CENTER ZOOM

1 Apply Online >

2 Submit High School Digital Form >

3 Attend Class >

What is Dual Enrollment? >

STUDENTS » Student Services » SOS - Outreach » High School Students » Dual Enrollment »

Fall 2020 Class Schedule

Deadline to enroll 9/25/2020

Students need counselor recommendation to enroll. Space is limited and students with completed applications will be enrolled in the order they are submitted. To check if you have been enrolled, log on to your student portal www.glendale.edu/mygcc. Please allow 72 hours after submission for processing. Deadline to enroll 9/25/2020

COURSE	CLASS #	SCHEDULE	INSTRUCTOR NAME	START DATE	END DATE
Administration of Justice 101	2651	TTh 3:30pm-5:25pm (Remote*)	Staff	09/21/20	12/16/20
American Sign Language 101	2092	MW 4:10pm-6:30pm (Remote*)	Khorsandi	09/21/20	12/16/20
Anthropology 102	3447	TTh 3:30pm-5:25pm (Remote*)	Rippel	09/21/20	12/16/20
Anthropology 102	3448	MW 3:30pm-5:25pm (Remote*)	Rippel	09/21/20	12/16/20
Armenian 101	2094	Online	Ghazaryan	09/21/20	12/16/20
Armenian 101	3422	MW 3:30pm-6:40pm (Remote*)	Nazaryan	09/21/20	12/26/20
Armenian 102	3423	TTh 3:30pm-6:40pm (Remote*)	Nazaryan	09/21/20	12/26/20
Business Administration 101	1548	TTh 3:30pm-5:25pm (Remote*)	Kachatourian	9/21/20	12/16/20
Business Administration 101	1549	TTh 3:30pm-5:25pm (Remote*)	Sargsyan	09/21/20	12/16/20
Mass Communications 101 (FULL)	3470	Online	Dickinson	09/21/20	12/16/20
Medical Office Administration 182	1489	Online	Staff	08/31/20	12/16/20
Nursing Science 255	1850	M 3:30pm-6:00pm (Remote*)	Staff	09/21/20	12/16/20
Real Estate 150	3859	Online	Rose	09/21/20	12/16/20
Speech 101 (FULL)	2090	Online	Trejo	09/21/20	12/16/20
Speech 101	2063	TTh 3:30pm-5:25pm (Remote*)	Poyner	09/21/20	12/16/20
Speech 101	2050	S 1:00pm-4:10pm (Remote*)	Poyner	08/31/20	12/16/20
Speech 101	2062	Online	Neshelwat	09/21/20	12/16/20
Speech 108 (FULL)	2091	Online	Dervishian	09/21/20	12/16/20
Student Development 101	3175	Online	Banaag	09/21/20	12/26/20
Student Development 145	3424	TTh 2:35pm-4:30pm (Remote*)	Staff	09/21/20	12/16/20



Virtual GCC Welcome Center

Monday-Thursday 10 a.m.-4p.m. Fridays 10am-1pm

[Zoom link](#)

Application Workshops
Tuesdays and Thursdays 3-4 p.m.

Phone: 818-240-1000 ext 4767
Text Us! (818) 732-9383
Email: WelcomeCenter@glendale.edu





DUAL ENROLLMENT PROGRAM

FREE college classes for high school students!

**READY.
SET.
ENROLL!**

Earn College Credit
While Still In High School!

**CLASSES ARE FOR
10-12TH GRADERS**

**APPLY ONLINE AT
GLENDALE.EDU/DUAL**

Questions?
Join for live help every
Wednesday from 2:30-3:30pm
glendale.edu/iDualHub

Email us dual@glendale.edu
Call us (818) 240-1000 ext. 4767



**FALL 2020
CLASS SCHEDULE
AVAILABLE!**
GLENDALE.EDU/DUALCLASSES



Campaign for Fall 2020 Enrollment

- Student Email Campaign (embed flyer)
- Student Text Campaign (link to flyer)
- High school partner email campaign
 - PeachJar
- Social Media postings on college platforms and K-12
- Print-postcard format as mailer



Dual-UB iDualHub

- We have met with over 300 high school students in the last 2 months in iDual Hub
- Email and text notification campaigns- over 14,000 contacts
 - Pull contacts from digital forms
 - Use internal list of applicants from CCCApply
- Email messaging- Customize to week's topics. Relevance is key.
- Text messaging- create access and opportunity
 - Example: *Hi First name, it's Martha, the GCC Dual Enrollment Counselor. Have questions regarding dual enrollment? Respond to access the iDual Hub. Reply STOP to stop*
- Fall Dual Enrollment - 28 classes, 275 students enrolled (still enrolling)

Dual Enrollment Family Night

Free College Classes for High School Students
Join us for more information
September 1, 2020

Free College Classes (English) 5-5:30pm
Free College Classes (Spanish) 5:30-6pm
Free College Classes (Armenian) 6-6:30pm

[Zoom link](#)



Dual Enrollment and Equity Collaboration

- Campus decision to waive tuition and fees for all high school students.
- Equity counselor designated to help with onboarding high school students who are identified as disproportionately impacted.
- Family friendly virtual presentations in different languages.
- Connection with a GCC Equity counselor.
 - Email introduction
 - Phone contacts



Questions

- GLENDALE how do you
- MEG what might we ...

Long Beach City College



Rio Medina

Career Pathways Coordinator



ECPP

EARLY COLLEGE PATHWAYS PARTNERSHIP

www.lbcc.edu/earlycollege

DUAL ENROLLMENT

On-boarding & Orientation

[Google Folder for ECPP](#)

On-boarding

Pre- COVID-19 Outreach

- Email Blasts
- HS Outreach & District Email Blast
- Information Sessions (On Campus & @HS Site)

COVID-19 Outreach

- Email Blasts
- HS Outreach & District Email Blasts
- Virtual Information Sessions
- Checklist

On-boarding

Outreach Email Sample

HEADER: LBCC ECPP –Summer & Fall 2020 Courses Now Available!



Be sure to review the **Fall** course lists!

View the [Early College website](#) for additional details and videos!

STEP 1

Complete your Fall 2020 [LBCC Application](#) to receive your Viking ID#

- Review the [Application Assistance Handout](#)
- **If you have not attended LBCC for one or more terms, you must reapply**

If you have never completed a CCC APPLY ID, please follow these steps:

Please create a [CCC Apply Account](#) by clicking [Create an Account](#)
Your CCC APPLY ID is letters and numbers (LBC1234)
Will be received instantly, via email, after creating an account

Log into the [LBCC Application](#) with your CCC APPLY ID and complete a campus application.
Your LBCC VIKING ID is a seven-digit number (1234567)
Will be **received 24-48 hours**, via email, after completing an application

STEP 2

Complete and Submit [LBCC Dual Enrollment Form](#) to the [ECPP Application](#)
Submit an ECPP Application with the student & parent signature, only

- LBCC will contact the your school district in order to acquire proper recommendation
- Be sure to download the dual enrollment form and “SAVE AS” under different name
 - Sometimes, the forms are being uploaded blank.

Orientation

ECPP FA Orientation Checklist

- Identifies agenda and necessary materials

ECPP Orientation Flyer

- via Zoom
- Accommodations

ECPP Orientation RSVP + Checklist

- Reset Password
- Student Profile
- Remind Group
- Fees

ECPP Orientation Presentation

- FERPA
- VIKING Portal
- Campus Resources
- Mentorship Overview
- Book Information

Orientation

Complete Orientation Checklist

Recommended Deadline: Friday August 14, 2020

To prepare for the ECPP Fall Term, please make sure you complete all the items below. If you have already completed these steps, no need to repeat them.

- Create your [LBCC Viking Password](#)
- Log into your [VIKING Student System](#) to view your courses
Your registration is in process and/or complete.
Once completed, you may see a message **notifying you your schedule has changed.**

Once registration is complete you can log in and complete the following:

- Click Manage Classes
- Click View My Classes

- Complete [Student & Parent/Guardian Acknowledgement Form](#)
 - Email form directly to careerpathways@lbcc.edu

- Complete [ECPP Fall 2020 Student Profile](#)

- Join your [ECPP Fall 2020 Remind Group](#)

- Constantly check your emails/Remind for ECPP Updates

- Become familiar with [Starfish](#)

- Watch this [Starfish Video](#)
- Review [Starfish Information](#) in Resource Drive
- Create your [Starfish](#) Profile
 - Log in with VIKING Student System account information

- Pay any mandatory fees online via [VIKING Portal](#)

- Fees are posted after the course is officially registered
- Review [Make a Payment Assistance Link](#) for additional information
- Students have until the end of the term to complete payment on outstanding fees

Check List

Item	✓	Deadline	Staff	Notes
Agenda	✓	8/5/2020		Add to Outlook Calendar Invite
Orientation RSVP	✓	8/7/2020		Send to students w/confirmation +Concern Box + Check list w/email <ul style="list-style-type: none"> - Student Profile - Remind - Ack Form - Reset Password
Folders		8/14/2020		Google folder
Power point - Finalize		8/14/2020		
Course Information Sheets				
Activity Materials		8/14/2020		Kahoot ? Mentor Activity
Student Profile		8/14/2020		



Questions

- LONG BEACH how do you ...
- RIO what might we ...

Resources for Onboarding



CLP | Career Ladders Project

678 13th Street
Oakland, California 94612
www.careerladdersproject.org

Resources for Dual Enrollment Online Onboarding

August 2020

Career Ladders Project convened a group of practitioners from across the state to share resources for online onboarding of dual enrollment students. We developed a list of videos, presentations, handouts and other web-based tools to share broadly with California practitioners. The resources are listed by topic and each one is categorized by type; see the key for more information.

Feel free to use and distribute these resources directly or to tailor them for your campus, but we request that you credit the original source. Suggested attribution is listed below each link.

Special thanks for sharing resources and helping develop the list goes to the Bay Area Community College Consortium, Cerritos College, Chaffey College, Coast Community College District, East Los Angeles College, Glendale College, Hartnell College, Long Beach City College, Santa Monica College and Santiago Canyon College.

Resource type	Symbol
Video	▶▶
Slide presentation	📄
Web resource	🌐
Handout	📄
Ready to use as is	✓
Example – college will need to create their own	✗

Join the online Dual Enrollment Community of Practice

Community members can exchange info and learn about new resources other practitioners are creating for the remote environment. Email eflores@careerladdersproject.org to join.

Overview of Dual Enrollment

[Student Voices: Dual Enrollment](#)
✓ ▶▶ Career Ladders Project, featuring Bakersfield College students

[Orange County Dual Enrollment Overview Video](#)
✓ ▶▶ Orange County Regional Consortium, Strong Workforce Program Pathways Scale Up Project

How to Apply or Enroll

[How to Use CCCApply – Instructions for High School Students](#)
✗ 📄 Outreach, Cabrillo College

[Process Chart – Hartnell College](#)
✗ 📄 Salinas Union High School District

Thank You

For all you do for students.



“Dual enrollment gave me the confidence to know that I’m capable of handling the challenges that come with going to college”

Mariano Balbuena
Bakersfield College