

STATE OF CALIFORNIA

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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December 8, 2006

TO: Chief Executive Officers
Chief Instructional Officers

FROM: Carole Bogue-Feinour, Vice Chancellor
Academic Affairs Division

SUBJECT: Career Advancement Academy Planning Grants
RFA# 06-0104

SYNOPSIS: Attached to this memo is the Request for Application Specifications for Career Advancement Academy (CAA) Planning Grants. The Planning Grants will provide the grantees with the opportunity to develop the partnerships, procedures and operational guidelines that will implement the Career Advancement Academy project. This program is part of the Career Technical Education funding provided under Senate Bill (SB) 70 (Scott).

The CAA is authorized by the State of California to establish educational pipelines for undereducated, underemployed youth and young adults. The intent of the program is twofold: first, the program will offer these individuals the opportunity to increase their performance levels in reading, writing, and mathematics; and, second, once the basic skills needs are addressed, these students can then be enrolled in career technical training programs that lead to careers or additional higher education opportunities.

Funds for the Career Advancement Academy Grant will be awarded in March 2007 for commencement on July 1, 2007. The Planning Grant will be awarded to the recipients of the Career Advancement Academy grants. Planning Grants will be operational for a six-month period, from April 1, 2007 through September 30, 2007. The Career Advancement Academy grant is a competitive process.

The following is a summary of the Request for Application (RFA) for the Career Advancement Academy Planning Grant:

RFA Specification No.:	06-0104
RFA Specification Title:	Career Advancement Academy Planning Grant
Proposed Term:	April 1 – September 30, 2007
Available Funding:	\$150,000
Number of Awards:	Three (3)
Amount per Award:	\$50,000

Purpose: This RFA will fund the planning phase activities for the three model regional Career Advancement Academy (CAA) programs operating in different areas of the state. The Planning Grants will help each of the programs establish partnerships and procedures that will implement the primary CAA grant. The Planning Grants and the CAA projects will draw on the ability of the workforce system to provide linkages with business and industry for career pathways linked to regional growth occupations. The workforce system will also be instrumental in designing and implementing broad-

based outreach, providing individual support and case management, and employment links to businesses and labor, including apprenticeships.

Through the Planning Grant and the subsequent CAA grant the colleges will create effective Basic Skills programs, combining skills development with career orientation, leading to short-term career training that is linked to continuing college and career pathways in industry sectors with high employment opportunities.

ACTION REQUESTED: Follow the Request for Application Specifications and instructions to submit the applications. A synopsis of important dates is provided below. For additional information or clarification, contact Ken Nather at knather@cccco.edu or by telephone at (916) 322-9048.

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| ➤ Deadline for submitting applications | Thursday, February 22, 2007, 5 p.m. |
| ➤ Reading of applications | March 1 – 2, 2007 |
| ➤ Notification of Intent to Award | March 7, 2007 |
| ➤ Appeal deadline | March 21, 2007 |

Grant documents and related materials are available on line at:

http://www.cccco.edu/divisions/esed/aa_ir/aa_grants.htm

Mail the Applications to the following address:

Ken Nather
System Office, California Community Colleges
1102 Q Street
Sacramento, CA 95814
Attn: Career Advancement Academy Planning Grant
RFA #: 06-0140
Application Enclosed

cc: José Millan, Vice Chancellor, Division of Economic and Workforce Preparation
LeBaron Woodyard, Dean, Academic Affairs and Instructional Resources
Ken Nather, Specialist, Academic Planning and Development
Wendy Lozoya, Grants & Contracts